

Fairfield City School District:  
Excellence, preparation for life, opportunities for all!

**BOARD OF EDUCATION MEETING AGENDA**

**AUGUST 6, 2015**

**WORK SESSION, 5:00 PM  
FAIRFIELD ADMINISTRATION BUILDING  
CONFERENCE ROOM A**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

RECESS TO EXECUTIVE SESSION TO DISCUSS

Appointment of a Public Official 121.22 (G) (1)  
The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of  
public employees 121.22 (G) (1)

**Motion to convene executive session:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M.**

MOTION FOR THE APPOINTMENT OF A PUBLIC OFFICIAL

Appointment of \_\_\_\_\_ to serve as a Board of Education  
member effective August 6, 2015 through December 31, 2017, to fill the unexpired term vacated  
by Tom Heisler.

**Motion to appoint:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

OATH OF OFFICE FOR NEW BOARD MEMBER

PLEDGE OF ALLEGIANCE

PRESENTATION

A. Building Project Update – SHP Leading Design

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## SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

### A. Personnel -- Certificated

#### 1. Resignations

- a. Deena Jacob, Freshman, Intervention Specialist  
(effective at the end of the 2014-2015 school year; for personal reasons)
- b. Deena Jacob, Freshman, Peer Counseling Advisor  
(effective with the 2015-16 school year for personal reasons)
- c. Allyson Schnepfer, Middle, Department Head Math Gr. 8 (effective with the 2015-16 school year; for personal reasons)
- d. Tim Sheehy, Middle, Department Head Math Gr 7 (effective with the 2015-16 school year; for personal reasons)
- e. Jeremy Young, Senior High, World History 50%  
(effective at the end of the 2014-2015 school year; for personal reasons)
- f. Jeremy Young, Middle, Football 7th/8th, and Wrestling 7th/8th  
(effective with the 2015-16 school year for personal reasons)
- g. Dee Wilmans, East, Unit Leader Gr. 1  
(effective with the 2015-16 school year; for personal reasons)
- h. Laura Yoder, East, Unit Leader Special Areas  
(effective with the 2015-16 school year; due to transfer within district)

#### 2. Leaves of Absence

- a. Chelsea Boutelle, Senior High, Language Arts  
(effective September 3, 2015 through November 13, 2015; for childrearing purposes)
- b. Leah Tillman, Intermediate, 6<sup>th</sup> grade Math  
(effective September 10, 2015 through September 30, 2015: for childrearing purposes)

#### 3. Employment

- a. Douglas Beals, Intermediate, Physical Education, 33%  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
- b. Laurie Burnham, District, Physical Therapist, additional 10% contract  
(effective with the 2015-2016 school year for a replacement position; this brings her to 60% contract status)

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- c. Tyler Conrad, Senior High, Social Studies  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
  - d. Kristi-Anne Covert, Central, 2<sup>nd</sup> grade  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
  - e. Michael Day, Middle, Social Studies  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
  - f. Caroline Delanoy, Freshman, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
  - g. Rebecca Entwisle, Intermediate, 5<sup>th</sup> grade Math  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
  - h. Eileen Heaney, Senior High, Social Studies 50%  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
  - i. Ryan Huff, Fairfield Academy, Interim Dean of Students  
(recommended to serve as Dean of Students at the Fairfield Academy for the 2015-2016 school year, per agreement)
  - j. Valerie Meeron, Senior High, Science  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
  - k. April Roush, District, School Psychologist, up to an additional 33 days  
(effective for the 2015-2016 school year; to cover another school psychologist on leave of absence)
  - l. Shelby Ryan, Intermediate, Gifted Science  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
  - m. Heather Smith, South, 4<sup>th</sup> grade Math, Science & Social Studies  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
  - n. Violet Stenger, District, School Psychologist, up to an additional 11 days  
(effective for the 2015-2016 school year; to cover another school psychologist on leave of absence)

- o. Dawn Warren, Fairfield Academy, English  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
- p. Kristine Welsh, West, 2<sup>nd</sup> grade  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
- q. Elisa White, District, School Psychologist, up to an additional 5.5 days  
(effective for the 2015-2016 school year; to cover another school psychologist on leave of absence)
- r. Joseph Wulker, Intermediate, 5th grade Language Arts  
(recommended for a new one-year limited teaching contract for the 2015-2016 school year, effective August 18, 2015; for a replacement position)
- s. Saturday School

Michael Berkemeier  
 Linda Burwinkel  
 Allison Cline  
 Aileen Ernst  
 Kari Hansee  
 Kyle Jamison  
 Cathy Landeen  
 Maureen Meyer  
 Elyse Parker  
 Mark Rice  
 Austin Sanders  
 Bryan Siebenaller

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that these administrators be compensated at the rate of \$75.00 per Saturday School worked as assigned, effective for the 2015-2016 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**    \_\_\_\_\_ **NEW**

**President declares motion** \_\_\_\_\_.

B. Personnel -- Classified

1. Resignations

- a. Renee Boswell, East, Secretary III  
(effective at the end of the day September 21, 2015; to accept a non-Civil Service promotion within the District)
- b. Karen Kindness, Administration Building, Confidential Secretary I  
(effective at the end of the day September 30, 2015; for retirement purposes)
- c. Margaret Kerth, Transportation, Educational Assistant  
(effective the end of the day August 10, 2015; for personal reasons)
- d. Kristine Welsh, West, Educational Assistant  
(effective at the end of the 2014 - 2015 school year; to accept another position within the District)

2. Leaves of Absence

- a. Lillie Charles, North, Custodian  
(effective July 23, 2015 through October 23, 2015; extension of unpaid personal medical)

3. Employment

- a. Tricia Bailey, Transportation, Bus Driver  
(effective August 20, 2015; for a replacement position)
- b. Frank Bauer, Transportation, Bus Driver  
(effective August 20, 2015; for a replacement position)
- c. Julia Cunningham, Transportation, Bus Driver  
(effective August 20, 2015; for a replacement position)
- d. Dennis Edwards, Transportation, Bus Driver  
(effective August 20, 2015; for a replacement position)
- e. Patricia Einsfeld, Transportation, Chauffeur  
(effective August 20, 2015; for a replacement position)
- f. Marilyn Gulley, Freshman, Food Service Assistant  
(effective August 20, 2015; for a replacement position)
- g. Jeanne James, Freshman, Food Service Assistant  
(effective August 20, 2015; for a replacement position)
- h. Cheri Sergent, Transportation, Bus Driver  
(effective August 20, 2015; for a replacement position)

4. Promotion

- a. Renee Boswell, East, Secretary III to Administration Building, Confidential Secretary I (effective September 22, 2015; for a replacement position)
- b. Beth Rose, East, Clerk IV, promoted to East, Secretary III (effective September 17, 2015; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**    \_\_\_\_\_ **NEW**

**President declares motion** \_\_\_\_\_.

C. Items for Board Discussion

- 1. Policy CCA – Organizational Chart – Paul Otten
- 2. Student nursing agreement with Wright State University – Paul Otten
- 3. Job Description – Director of Business Operations – Paul Otten
- 4. Job Description – Fairfield Academy Dean of Students – Roger Martin
- 5. Delegate for OSBA conference (November 9, 2015) – Nancy Lane
- 6. Revision of Board policies – Lani Wildow
  - IGCH – College Credit Plus
  - LEC – College Credit Plus
  - IIAA – Textbook Selection and Adoption
  - IKF – Graduation Requirements
  - JECBA – Admission of Exchange Students
  - JO – Student Records
  - KBA – Public’s Right to Know
- 7. Other items for discussion

D. Items for Board Action

- 1. Recommend approval of the revisions to Policy CCA – Organizational Chart.
- 2. Recommend approval of the revisions to the job description of the Director of Business Operations.

- 3. Recommend approval of Mr. Dan Hare to serve as the Board’s delegate to the OSBA annual conference.

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**    \_\_\_\_\_ **NEW**

**President declares motion** \_\_\_\_\_.

**ANNOUNCEMENTS**

- August 17, 2015 – Orientation for New Certificated Employees
- August 18, 2015 – Teachers Report (No Students)
- August 19, 2015 – Teachers Report (No Students) Inservice Day
- August 19, 2015 – All District Staff Meeting, 8:00-11:00 AM, FHS Performing Arts Center
- August 20, 2015 – First Day for Students
- August 20, 2015 – Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room
- August 25, 2015 – Rachel’s Challenge Community Event, 7:00 P.M., FHS (Recommended for students grades 7 and above)

**BOARD MEMBER COMMENTS**

**RECESS TO EXECUTIVE SESSION TO DISCUSS**

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

**Motion to convene executive session:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**    \_\_\_\_\_ **NEW**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M.**

**ADJOURNMENT**

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**    \_\_\_\_\_ **NEW**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**